



Tightwad Fire Protection District

18th Regular Meeting of the 18th Board of Directors
Thursday, September 18, 2025
At Souls Harbor Worship Center
11521 East Highway 7, Tightwad, MO 64735
660-477-3456
www.tightwadfpd.org

MINUTES

1. The 18th regular meeting of the Board of Directors of the Tightwad Fire Protection District was called to order by Chair Jeffrey Hunt on September 18, 2025, at 6:17 p.m. at the Souls Harbor Worship Center, 11521 East Highway 7, in Tightwad, Missouri with the following present:
 - Director A John Kinder (2025-2026);
 - Director B Jeffrey Hunt (2024-2030); and
 - Director C Mae Nelson (2024-2028).
2. Chair Jeffrey Hunt led recitation of the Pledge of Allegiance.
3. A motion was made to approve the minutes from the August 28, 2025, Board meeting and the motion passed.
4. Treasurer Mae Nelson presented to the Board the following:
 - Balance Sheet as of August 31, 2025; and
 - Budget vs. Actuals Year to Date as of August 31, 2025.

Treasurer Mae Nelson will start providing a report on the bills that were paid in accordance with Preauthorized Payments Standing Rule 002 and Spending Limits Rule 006.
5. Fire Chief Josh Kihn presented the attached Chief's Report and will work with Treasurer Mae Nelson to determine the likelihood that matching funds will be available for future grants if awarded.
6. Unfinished Business
 - President Jeffrey Hunt reminded the Board that \$2,000 was approved at its March 18, 2025 meeting for the installation of a new water service line at the Tightwad Fire Station and as an update to that installation, reported that Henry County Public Water Supply District #3 has ordered the water meter for the Tightwad Fire Station and that the Henry County Public Water Supply District #3 intends on donating that water meter to the Tightwad Fire Protection District.
 - President Jeffrey Hunt stated that filling the Public Information Officer role is a condition of the entering into the proposed district management services agreement, so President Jeffrey Hunt asked that the Fire Chief review the position description for the Public Information Officer role for any proposed changes at the October 16, 2025, meeting of the Board.
7. New Business
 - Director Mae Nelson moved to approve the attached District Management Services Agreement Resolution 25-04 and the motion passed.
 - Director Mae Nelson moved to approve the attached Generator Services Contract Resolution 25-03 and the motion passed.

- Director Mae Nelson moved to approve the attached proposed Budget Amendment Resolution 25-05 and the motion passed.
- There was general discussion regarding physical and logical access to District records and while no formal action by the Board was taken, Treasurer Mae Nelson is going to get with District Manager Monte Olsen to reconfigure the cloud-based Dropbox file hosting service so that there are separate folders for administration records, financial records, and personnel records under an umbrella system administration folder.

8. There was no presentation of citizen comments to the Board.

- Director Jeffrey Hunt moved to close the meeting to the public pursuant to RSMo 610.021(3) and (13) to discuss personnel matters and the motion passed at 7:47 p.m. as follows:
 - Director Jeffrey Hunt Yes;
 - Director John Kinder Yes; and
 - Director Mae Nelson Yes.
- Personnel matters were discussed; however, no decisions were made during the closed portion of the meeting.
- Director Jeffrey Hunt moved to open the meeting to the public and the motion passed as follows:
 - Director Jeffrey Hunt Yes;
 - Director John Kinder Yes; and
 - Director Mae Nelson Yes.

9. No announcements were made by Chair Jeffrey Hunt.

10. Director Jeffrey Hunt moved to adjourn the meeting, the motion passed, and the meeting was adjourned by Chair Jeffrey Hunt at 7:59 p.m.

Submitted on November 20, 2025:



Secretary Pro Tem

Approved by the Board of Directors on this 20th day of November, 2025:

Jeff Hunt, Chair of the Board of Directors
Tightwad Fire Protection District