

Tightwad Fire Protection District

Missing or Stolen Card Affidavit

I, _____, hereby swear or affirm that card below belonging to the Tightwad Fire Protection District (District)

☐ VISA® Purchasing Card (P-Card)

☐ Fleet Fuel Card

number XXXX-XXXX-XXXX-_____ has been:

☐ Lost or misplaced

☐ Stolen (attach law enforcement report)

Last known purchase:

Vendor Name: _____

Vendor City: _____ Date of Purchase: ____/____/____

Amount: \$_____

Details of loss, misplacement, or theft:

Under penalty of law, I certify that the above card was lost, misplaced, or stolen. I also understand that habitual use of this affidavit may result in suspension or termination of purchasing card or fleet fuel card privileges.

CARDHOLDER SIGNATURE

All information is required and must be printed in ink. Use one affidavit per missing card.