



District Manager's Report

monteolsen@tightwadfpd.org

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Privacy Education of Personnel and Board

Confidentiality and privacy training for Operations personnel will be scheduled for an upcoming training session.

Employee Onboarding Education and Training and Employee Conduct Forms

Employees also still need to receive drug awareness education and training with the confidentiality and privacy training, including education on alcohol and substance use. Every employee needs to have on file a signed acknowledgment of the District's Alcohol and Drug Testing Policy, including consent to test as described in the Policy.

Voter Education for 1% Sales and Local Use Tax Elections

Earlier this year for the Aprils elections, Station K Media produced social media promotions for a couple dozen ambulance and fire districts to help educate the public regarding elections those districts were conducting for additional sales taxes and local use taxes. Because of the similarity of those previous elections and the District's upcoming elections, I am recommending the Board engage Station K Media to produce similar social media promotions for the District between now and the November election.

New Water Line

The District needs to run a line from the new meter into the fire station and then remove the connection to the meter that will now just be for the village hall for the Village of Tightwad. This needs to be a priority to maintain the best relations with the Village.

At the same time the new water line is connected to the new meter, it would be best if a pole is also set near the new meter for a standpipe to fill apparatus.

Missouri's Rural Health Transformation Program

The Rural Health Transformation Program (RHTP) has asked for a needs survey to be conducted by the ad hoc committee for requesting emergency medical responder (EMR) classes throughout the state in each of the 104 rural counties served by the RHTP.

Website Hosting Platform and Cloud Storage Platform

Streamline, the platform provider for the District's website, was acquired by CivicPlus at the end of 2025 and Streamline customers were hit with 50% price increases; however, CivicPlus has since rescinded these hefty price increases and has put into writing to the District that future price increases will be capped at 5%.

Therefore, at this time I am not recommended the District look into any other webhosting platforms such as the platform from Macke Software.

However, the District will need to address the removal or conversion of existing portable data files (PDFs) on the website so that the PDFs meet the Federal [accessibility requirements](#) that will go into effect in April 2027. Therefore, the Board should expect in the near future, additional information on recommended next steps.

FirstNet Wireless Telephone and Internet Services

A recap from August and September reports...

FirstNet is a nationwide, high-speed wireless broadband network dedicated exclusively to America's first responders and public safety community. Unlike regular wireless phone service, FirstNet keeps emergency workers connected when everyday commercial networks get jammed or slow down during a disaster.

FirstNet is currently offering through the State of Missouri's Cooperative Purchasing Program an iPhone 17e 256gb wireless telephone device for 99 cents or a Samsung S25RE 128gb wireless telephone device for 99 cents and both with unlimited talk, text, and data for \$39.99 per month, which is about what the District is paying for its existing telephone service. The District's current telephone number can be ported to the FirstNet Service. While FirstNet does not offer the District any savings, it does add an additional telephone to the FirstNet network, which could be strategically important during a disaster. Plus, it's a nice phone for a buck.

FirstNet also provides wireless internet services through a M4 Pro hotspot device for \$38 per month on a three-year agreement, which is a \$515.40 in annual savings versus the District's current wired internet service from Conexon for \$80.95 per month.

However, as previously stated, my only concern is the quality of wireless internet service from FirstNet versus wired internet service from Conexon; however, the Pricing Sheet provided by FirstNet states "30 day trial for service", which means if the wireless internet service is too inferior compared to wired internet service, the FirstNet wireless internet service can be discontinued.

Also note that the telephone service is available with hot spot internet for an additional \$5/month, which is still a \$3.20 savings per month versus the current charges from Straight Talk Wireless.

I recommend the Board approves switching the telephone service to FirstNet with a hot spot because #1) higher likelihood of telephone and internet service during community emergencies; #2) the District will receive a new smartphone for 99 cents; and #3) there will be a slight savings.

I also recommend the Board approve experimenting with FirstNet's wireless internet service for 30 days because #1) higher likelihood of internet service during community emergencies; #2) a mobile hotspot device that can be taken from the station to the scene, meetings at the church, etc.; and #3) significant savings of \$42.95/month if the service is at least equal to the current wired internet service (that's an annualized savings of \$515.40).

Bookkeeping Services

A recap from September report...

I recommend the District approve using the James Tax Service to provide bookkeeping services to the District while Mae continues to catch up on reconciliation of the P-cards as well as uploading attachments into QuickBooks for previous transactions.

The bookkeeping services will consist of data entry of deposits, invoices/bills, checks, reconciliation, and financial reporting as well as support of budget creation.

No one from the James Tax Services will be able to sign District checks. Mae will provide the scanned documents to James Tax Service for data entry, reconciliation, etc.

Here is a table to illustrate the before and engagement of the James Tax Service:

	Now		After	
Tasks	Mae		Mae	Kassy
Check signing	X		X	
Scanning documents	X		X	
Data entry of deposits, invoices/bills, checks	X			X
Uploading scanned documents	X			X
Reconciliation of checking account	X			X
Reconciliation of P-cards until Mae catches up	X		X	
Reconciliation of P-cards once Mae catches up				X
Monthly reporting	X			X
Budget support	X			X

School Cardiac Emergency Response Planning

There is no update on the Leesville School District Cardiac Emergency Response Plan (CERP) in which the Tightwad Fire Protection District could be engaged to support the School District in purchasing AEDs, training on CPR and AED use, planning and practicing drills, and ensuring the School District has a routine check and maintenance schedule for their AED equipment and supplies.

Financial Review/Audit

I have not made any further efforts to discuss further financial reviews or audits with CPAs.

Updated Medical Protocols

I have not yet received updated medical protocols from the Golden Valley Memorial Healthcare EMS Director.